

BOARD MANAGEMENT REPORT**Date:** Click or tap to enter a date.**Report No.:** Click here to enter text.**Report to:** Board of Governors**Author(s):** Name, Title**Class:** Information Decision Discussion Consent
 Open Closed**Title:**

1.0 RECOMMENDATION:

THAT...

2.0 EXECUTIVE SUMMARY:

Clear and concise executive summary that includes the following:

- Purpose of report
- Key finding(s)
- Key impact(s) or consequence(s) for the Board or College (if applicable)
- Link to Strategic Plan

Note: Executive summary should not be longer than two paragraphs, a Board member should be able to reference this section and make a decision on the recommendation if necessary.

3.0 BACKGROUND / PROGRAM RATIONALE:**Program Advisory Committee Approval Date:** Click or tap to enter a date.**SEM Committee Approval Date:** Click or tap here to enter text.**Link to Strategic Mandate Agreement (SMA3) Institutional Strength Metric:**If the ministry is to approve this program, the occupational cluster code will be **Click or tap here to enter text..**

This means the proposed occupational cluster code Choose an item. the SMA3 Institutional Strength metric.

Link to Classification Instruction Program Code:

What is/are the proposed Classification of Instructional Program (CIP)* code(s) for this new proposed program:

CIP1 Use XX.XXXX numbering format provided by Corporate Reporting & Institutional Research

CIP2 (if applicable) Use XX.XXXX numbering format provided by Corporate Reporting & Institutional Research

CIP3 (if applicable) Use XX.XXXX numbering format provided by Corporate Reporting & Institutional Research

Is/are the proposed CIP code(s) *currently* eligible for Post-Graduate Work Permit (PGWP)?

CIP1 - Choose an item. - insert date verified by Corporate Reporting & Institutional Research

CIP2 (if applicable) - Choose an item. - (insert date verified by Corporate Reporting & Institutional Research)

CIP3 (if applicable) - Choose an item. - (insert date verified by Corporate Reporting & Institutional Research)

Proposed Credential: Choose an item.

Planned Start Date:

Planned Semester One Enrolment:

4.0 PROGRAM CURRICULUM:

Introduce the proposed program.

Labour Market Demand

5.0 IMPACTS:

5.1 STUDENTS, PARTNERS & COMMUNITY

Outline impacts on students, partners and community and include reputational impacts, if any.

5.2 FINANCIAL & HUMAN RESOURCES

State the financial and/or human resource impact associated with the recommendation being made.

List known/anticipated expenses and impact on current and additional resources if they are major and/or have not been addressed in the approved budget.

5.3 REGULATORY, LEGAL & RISKS

Outline the risk(s) associated with this report (risk can include the risks associated with not moving forward). Reference necessary legislation, if applicable.

6.0 NEXT STEPS / FUTURE CONSIDERATIONS:

Outline next steps staff will undertake and include any future considerations for the Board, if applicable.

Respectfully Submitted,

Approved for Submission,

Cebert Adamson
Vice President, Academic

Paul Armstrong
President

Appendices:

**Supplementary
Information:** N/A